

Appendix 6.1 Event and Action Plan

Event and Action Plan for Construction Air Quality

EVENT	ACTION			
	ET	IEC	ER	CONTRACTOR
ACTION LEVEL				
1. Exceedance for one sample	1. Inform IEC, ER and Contractor; 2. Identify source, investigate the causes of exceedance and propose remedial measures; 3. Repeat measurement to confirm finding.	1. Check monitoring data submitted by ET; 2. Check Contractor's working method.	1. Notify Contractor.	1. Rectify any unacceptable practice; 2. Amend working methods if appropriate.
2. Exceedance for two or more consecutive samples	1. Inform IEC, ER and Contractor; 2. Identify source; 3. Advise the ER on the effectiveness of the proposed remedial measures; 4. Repeat measurements to confirm findings; 5. Increase monitoring frequency to daily; 6. Discuss with IEC, ER and Contractor on remedial actions required; 7. If exceedance continues, arrange meeting with IEC and ER; 8. If exceedance stops, cease additional monitoring.	1. Check monitoring data submitted by ET; 2. Check Contractor's working method; 3. Discuss with ET and Contractor on possible remedial measures; 4. Advise the ET/ER on the effectiveness of the proposed remedial measures; 5. Supervise Implementation of remedial measures.	1. Confirm receipt of notification of failure in writing; 2. Notify Contractor; 3. Ensure remedial measures properly implemented.	1. Submit proposals for remedial to ER and IEC within 3 working days of notification; 2. Implement the agreed proposals; 3. Amend proposal if appropriate.

Event and Action Plan for Construction Air Quality

EVENT	ACTION			
	ET	IEC	ER	CONTRACTOR
LIMIT LEVEL				
1.Exceedance for one sample	<ol style="list-style-type: none"> 1. Inform IEC, ER, Contractor and EPD; 2. Identify source, investigate the causes of exceedance and propose remedial measures; 3. Repeat measurement to confirm finding; 4. Increase monitoring frequency to daily; 5. Assess effectiveness of Contractor's remedial actions and keep IEC, EPD and ER informed of the results. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by ET; 2. Check Contractor's working method; 3. Discuss with ET and Contractor on possible remedial measures; 4. Advise the ER on the effectiveness of the proposed remedial measures; 5. Supervise implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of failure in writing; 2. Notify Contractor; 3. Ensure remedial measures properly implemented. 	<ol style="list-style-type: none"> 1. Take immediate action to avoid further exceedance; 2. Discuss with ET and IEC on remedial actions 3. Submit proposals for remedial actions to IEC within 3 working days of notification; 4. Implement the agreed proposals; 5. Amend proposal if appropriate.
2.Exceedance for two or more consecutive samples	<ol style="list-style-type: none"> 1. Notify IEC, ER, Contractor and EPD; 2. Identify source; 3. Repeat measurement to confirm findings; 4. Increase monitoring frequency to daily; 5. Carry out analysis of Contractor's working procedures to determine possible mitigation to be implemented; 6. Arrange meeting with IEC and ER and Contractor to discuss the remedial actions to be taken; 7. Assess effectiveness of Contractor's remedial actions and keep IEC, EPD and ER informed of the results; 8. If exceedance stops, cease additional monitoring. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by ET; 2. Check Contractor's working method; 3. Discuss amongst ER, ET, and Contractor on the potential remedial actions; 4. Review Contractor's remedial actions whenever necessary to assure their effectiveness and advise the ER accordingly; 5. Supervise the implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of failure in writing; 2. Notify Contractor; 3. In consultation with the IEC, agree with the Contractor on the remedial measures to be implemented; 4. Ensure remedial measures properly implemented; 5. If exceedance continues, consider what portion of the work is responsible and instruct the Contractor to terminate that portion of work until the exceedance ceases. 	<ol style="list-style-type: none"> 1. Take immediate action to avoid further exceedance; 2. Discuss with ET and IEC on remedial actions 3. Submit proposals for remedial actions to ER and IEC within 3 working days of notification; 4. Implement the agreed proposals; 5. Resubmit proposals if problem still not under control; 6. Stop the relevant portion of works as determined by the ER until the exceedance ceases.

Event and Action Plan for Construction Noise

EVENT	ACTION			
	ET	IEC	ER	CONTRACTOR
Action Level	<ol style="list-style-type: none"> 1. Notify IEC, ER and Contractor of exceedance; 2. Identify source 3. Investigate the causes of exceedance and propose remedial measures; 4. Report the results of investigation to the IEC, ER and Contractor; 5. Discuss with the IEC, ER and Contractor and formulate remedial measures; 6. Increase monitoring frequency to check mitigation effectiveness. 	<ol style="list-style-type: none"> 1. Review the analysed results submitted by the ET; 2. Review the proposed remedial measures by the Contractor and advise the ER accordingly; 3. Supervise the implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of failure in writing; 2. Notify Contractor; 3. Require Contractor to propose remedial measures for the analysed noise problem; 4. Ensure remedial measures are properly implemented 	<ol style="list-style-type: none"> 1. Submit noise mitigation proposals to ER with copy to ET and IEC; 2. Implement noise mitigation proposals.
Limit Level	<ol style="list-style-type: none"> 1. Inform IEC, ER, EPD and Contractor; 2. Identify source; 3. Repeat measurements to confirm findings; 4. Increase monitoring frequency; 5. Carry out analysis of Contractor's working procedures to determine possible mitigation to be implemented; 6. Inform IEC, ER and EPD the causes and actions taken for the exceedances; 7. Assess effectiveness of Contractor's remedial actions and keep IEC, EPD and ER informed of the results; 8. If exceedance stops, cease additional monitoring. 	<ol style="list-style-type: none"> 1. Discuss amongst ER, ET, and Contractor on the potential remedial actions; 2. Review Contractor's remedial actions whenever necessary to assure their effectiveness and advise the ER accordingly; 3. Supervise the implementation of remedial measures. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of failure in writing; 2. Notify Contractor; 3. Require Contractor to propose remedial measures for the analysed noise problem; 4. Ensure remedial measures are properly implemented; 5. If exceedance continues, investigate what portion of the work is responsible and instruct the Contractor to terminate that portion of work until the exceedance ceases. 	<ol style="list-style-type: none"> 1. Take immediate action to avoid further exceedance; 2. Submit proposals for remedial actions to ER with copy to ET and IEC within 3 working days of notification; 3. Implement the agreed proposals; 4. Resubmit proposals if problem still not under control; 5. Terminate the relevant portion of works as determined by the ER until the exceedance ceases.

Event and Action Plan for Water Quality

EVENT	ACTION			
	ET Leader	IEC	ER	Contractor
ACTION LEVEL				
Action level being exceeded by one sampling day	<ol style="list-style-type: none"> 1. Repeat in situ measurement on next day of exceedance to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC, contractor and ER; 4. Check monitoring data, all plant, equipment and Contractor's working methods. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by ET and Contractor's working methods. 	<ol style="list-style-type: none"> 1. Confirm receipt of notification of non-compliance in writing; 2. Notify Contractor. 	<ol style="list-style-type: none"> 1. Inform the ER and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Amend working methods if appropriate.
Action level being exceeded by two or more consecutive sampling days	<ol style="list-style-type: none"> 1. Repeat measurement on next day of exceedance to confirm findings; 2. Identify source(s) of impact; 3. Inform IEC, contractor, ER and EPD; 4. Check monitoring data, all plant, equipment and Contractor's working methods; 5. Discuss mitigation measures with IEC, ER and Contractor; 6. Ensure mitigation measures are implemented; 7. Increase the monitoring frequency to daily until no exceedance of Action level. 	<ol style="list-style-type: none"> 1. Check monitoring data submitted by ET and Contractor's working method; 2. Discuss with ET and Contractor on possible remedial actions; 3. Review the proposed mitigation measures submitted by Contractor and advise the ER accordingly; 4. Supervise the implementation of mitigation measures. 	<ol style="list-style-type: none"> 1. Discuss with IEC on the proposed mitigation measures; 2. Ensure mitigation measures are properly implemented; 3. Assess the effectiveness of the implemented mitigation measures. 	<ol style="list-style-type: none"> 1. Inform the ER and confirm notification of the non-compliance in writing; 2. Rectify unacceptable practice; 3. Check all plant and equipment and consider changes of working methods; 4. Submit proposal of additional mitigation measures to ER within 3 working days of notification and discuss with ET, IEC and ER; 5. Implement the agreed mitigation measures.

Event and Action Plan for Water Quality

EVENT	ACTION			
	ET Leader	IEC	ER	Contractor
LIMIT LEVEL				
Limit level being exceeded by one sampling day	<ol style="list-style-type: none"> Repeat measurement on next day of exceedance to confirm findings; Identify source(s) of impact; Inform IEC, contractor, ER and EPD; Check monitoring data, all plant, equipment and Contractor's working methods; Discuss mitigation measures with IEC, ER and Contractor. 	<ol style="list-style-type: none"> Check monitoring data submitted by ET and Contractor's working method; Discuss with ET and Contractor on possible remedial actions; Review the proposed mitigation measures submitted by Contractor and advise the ER accordingly. 	<ol style="list-style-type: none"> Confirm receipt of notification of failure in writing; Discuss with IEC, ET and Contractor on the proposed mitigation measures; Request Contractor to review the working methods. 	<ol style="list-style-type: none"> Inform the ER and confirm notification of the non-compliance in writing; Rectify unacceptable practice; Check all plant and equipment and consider changes of working methods; Submit proposal of mitigation measures to ER within 3 working days of notification and discuss with ET, IEC and ER.
Limit level being exceeded by two or more consecutive sampling days	<ol style="list-style-type: none"> Repeat measurement on next day of exceedance to confirm findings; Identify source(s) of impact; Inform IEC, contractor, ER and EPD; Check monitoring data, all plant, equipment and Contractor's working methods; Discuss mitigation measures with IEC, ER and Contractor; Ensure mitigation measures are implemented; Increase the monitoring frequency to daily until no exceedance of Limit level for two consecutive days. 	<ol style="list-style-type: none"> Check monitoring data submitted by ET and Contractor's working method; Discuss with ET and Contractor on possible remedial actions; Review the Contractor's mitigation measures whenever necessary to assure their effectiveness and advise the ER accordingly; Supervise the implementation of mitigation measures. 	<ol style="list-style-type: none"> Discuss with IEC, ET and Contractor on the proposed mitigation measures; Request Contractor to critically review the working methods; Make agreement on the mitigation measures to be implemented; Ensure mitigation measures are properly implemented; Consider and instruct, if necessary, the Contractor to slow down or to stop all or part of the construction activities until no exceedance of Limit level. 	<ol style="list-style-type: none"> Take immediate action to avoid further exceedance; Submit proposal of mitigation measures to ER within 3 working days of notification and discuss with ET, IEC and ER; Implement the agreed mitigation measures; Resubmit proposals of mitigation measures if problem still not under control; As directed by the Supervising Officer, to slow down or to stop all or part of the construction activities until no exceedance of Limit level.